



Production Services Standard Operating Procedure (S.O.P.)

Department: Production Services	Title: Fire Curtain Operation Procedure
Supervisor: Stage Operations Manager	Date: 10/21/15
Manager: Production Manager	Space: Kay Theatre

This Standard Operating Procedure for the Production Services Department of the Clarice Smith Performing Arts Center is designed to create safe and efficient work practice for all staff members, departments, students, residence artists and related personnel. Please see the Manager of the Standard Operating Procedure for any additional questions.

Definitions

NFPA: National Fire Protection Association - <http://www.nfpa.org>

Standard Procedure

1. The Fire Curtain must remain in the closed position, except during performances, rehearsals or similar activities per NFPA code 13.4.5.7.4

Exception

An exception can be granted through the UMD DES Fire Marshals office, please contact the supervisor of this SOP for further details.